

NORTH CAROLINA STATE BOARD OF EDUCATION SCHOOL SANITATION MONTHLY REPORT

Edgecombe County
County or City Administrative Unit

Stocks Elementary School

Name of School

For Month of:

Stephanie E. Alston

Principal

YES NO

- Does municipal or on-site water supply system appear to be adequate and safe for human consumption (absence or offensive taste, odor, foreign matter)?
If an on-site or private water supply is utilized, is sanitary seal in place in well casing?
If well house is provided, is it clean, free of storage and locked?
Are drinking fountains in good repair, provided with adequate water pressure and regulated?
Are drinking fountains cleaned especially inside guard?
Are floor and wall areas cleaned routinely behind drinking fountains?
- Does municipal or on-site sewage disposal system appear to be functioning properly?
If surface sand filter is utilized, is sand free of vegetation and sludge as is effluent uniformly distributed?
If a package treatment plant is utilized, does it appear to be functioning properly?
If nitrification field is utilized, does it appear to be functioning properly and is vegetation controlled (absence of surfacing effluent, erosion or standing water)?
- Are toilet floors, walls and ceilings in good repair and cleaned routinely?
Are toilet fixtures in good repair and cleaned routinely?
Are toilet rooms free of odors?
- Are lavatories and hair catchers cleaned routinely?
Are lavatories in good repair (absence of leaking faucets)?
Are soap, towels and waste containers provided?
- Are floors, walls and ceilings in good repair and cleaned routinely?
Are ledges on blackboards, wall maps, bulletin boards, windowsills, etc. cleaned routinely?
Are areas behind radiators cleaned routinely?
- Are storage areas and utility sinks cleaned routinely?
Is storage arranged so as to facilitate cleaning?
Are buildings free of rodents and other vermin?
- Are light fixtures, windows, drapes, blinds, and transoms in good repair and cleaned routinely?
- Is ventilation equipment such as air conditioners, vents, etc. in good repair and cleaned routinely?
- Is solid waste and/or garbage properly stored prior to disposal?
Are facilities for washing dumpsters and/or garbage cans provided and are containers cleaned routinely?
- Are gymnasium facilities and shower floors and walls in good repair, free of odors and mildew, and cleaned routinely?
- Are premises and surroundings free of litter?
Are premises free of those conditions which promote insect and rodent breeding?

Please give a brief explanation of any above-mentioned discrepancies or other areas of concern (use back of sheet if necessary). Make sure that appropriate officials have been notified of such discrepancies or areas of concern. Also, please contact the local sanitarian if further assistance is needed.

Signed

Title

Date

School Stocks Elementary Administrative Unit Edgecombe County Public School Month , 20

If time varies measurably from previous evacuation, explain _____

Inspections this month	
First	Second
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

		Insert day of month		Yes	No	Yes	No
		(X)	()	(X)	()	(X)	()
1.	All corridors, halls, and tower stairways are clear of obstructions.	(X)	()	(X)	()	(X)	()
2.	All doors used for exits are plainly marked, in good working order, and are unlocked and unobstructed when building is in use.	(X)	()	(X)	()	(X)	()
3.	All fire doors and smoke doors are not restricted or blocked open by wedges, chains, or other props and are in good working order.	(X)	()	(X)	()	(X)	()
4.	Fire alarm detection equipment is in proper working order so that all occupants can hear/see audible alarm or visual signal and is utilized in fire drills.	(X)	()	(X)	()	(X)	()
5.	Emergency numbers are posted by telephones.	(X)	()	(X)	()	(X)	()
6.	Evacuation plan is posted in all areas.	(X)	()	(X)	()	(X)	()
7.	Emergency exit lights are illuminated and exit signs are visible.	(X)	()	(X)	()	(X)	()
8.	Emergency lighting is in operable condition.	(X)	()	(X)	()	(X)	()
9.	Chemicals used for both instructional purposes and maintenance are labeled and stored in proper containers and location. Material Safety Data Sheets are available on campus for review of any hazardous material stored on premises.	(X)	()	(X)	()	(X)	()
10.	Supplies such as oily rags, mops, etc., are stored in safe and orderly manner in a well-ventilated place or in an approved metal container with self-closing lid.	(X)	()	(X)	()	(X)	()
11.	Combustible liquids are stored in approved containers with vapor-tight covers in proper locations:						
	Gasoline, kerosene	(X)	()	(X)	()	(X)	()
	Laboratory supplies	(X)	()	(X)	()	(X)	()
	Paints, oils, cleaners	(X)	()	(X)	()	(X)	()
12.	All accumulations of trash and rubbish have been removed daily from all the buildings on the premises.	(X)	()	(X)	()	(X)	()
13.	Portable fire extinguishers have been checked within past year by competent technician.	Yes (X)	No ()	Yes (X)	No ()	Yes (X)	No ()
14.	Comments Attached	Yes ()	No ()	Yes ()	No ()	Yes ()	No ()
15.	Date last Principal's Monthly Fire Drill and Inspection Report was made as prescribed by G.S. 115C-525(b) _____						

16. Last fire safety inspection as prescribed by 115C-525(b) was conducted by Ken Ruffin August 28, 2012
(person) (date)

17. Last electrical inspection as prescribed by 115C-525(b) was conducted by Allen Davis August 28, 2012
(person) (date)

Date _____